

BUSINESS SOUTH BANK

2016 ANNUAL GENERAL MEETING

Minutes of Meeting Held at 70 Merivale Street, South Brisbane

10.00am Thursday 27 October 2016

List of Proxies List Below

Attendees List Below

Apologies List Below

Meeting opened at 10.00am

1. Welcome by Board Chairman, David O'Brien

The Chairman welcomed members to the Annual General Meeting of Business South Bank (attendee list attached)

2. Confirmation of Quorum

The Chairman confirmed that a quorum had been established.

3. Apologies & Proxies

The Chairman advised that 21 proxies had been received.

4. Proxies

The Chairman advised members of the following proxies:

- Wade Haynes holds proxy for Neil Carrington, Act For Kids
- Janine Watson holds the proxies for

Judith	Gilmore	Australian Institute of Architects
James	Noble	Aylward Game Solicitors
Samantha	Bailey - Jensen	Banner Specialists
Kay	Leitch	Berwicks Office Technology
Kerry	Azar	New Duende
Carmel	Dalton	SCIPS
Paul	Herd	Southbank Corporation
Alison	Smith	The Star Entertainment Group
Fiona	Caird	Y & R Group
Sue	Donnelly	Queensland Theatre
Martin	Betts	Griffith University
Eleanor	Davidson	Unilodge
Katie	Meyer	Anthony John Group

- The Chairman advised that he held the following proxies:

Valmay	Hill	Brisbane Festival
Cameron	Prout	Children's Hospital Foundation
Nigel	Harris	Mater Foundation
John	Barton	MGD Wealth
Tamara	Mejias	The Ship Inn
Benjamin	Slack	Urbis
Flo	Kearney	Somerville

5. Minutes of Previous Meeting

Moved D O'Brien (DKM Group), Seconded M O'Farrell (Riverside Hotel): **That the minutes of the 2015 Annual General Meeting, as distributed with the notice paper, be accepted.**

Carried

6. Chairman's Report

Collaboration was the word for the year. BSB worked hard to ensure there was collaboration, not only members, but collaboration across government entities. Although BSB has limited legislative powers and limited resources, it is pleasing to see both the State and local governments asking BSB for its advice.

BSB has also experienced growth in Platinum membership and overall member engagement. The record number of attendees at each networking function and the annual Showcase event is a testament to BSB's thriving network and the enthusiasm of our members.

I would like to take this opportunity to thank the various members and board members that sit on our subcommittees – this is a purely honorary capacity and we thank you for your time and commitment.

My thanks, goes to the Board and our hard working team in the BSB office of Executive Officer Janine Watson, Communications Coordinator Samantha Sequeira, Administration Officer Shona Bryan, and Membership Coordinator, Jane Noble.

7. Treasurer's Report

In Paul Herd's absence, David O'Brien presented the Treasurer's report.

The statements show the Association produced a deficit of (\$17,228) which is in line with the Board's direction to use BSB's considerable cash reserves on member initiatives.

The Board had budgeted for a bigger deficit of (\$54,000), however due to strong management, increased income and the postponing of the economic analysis (until after the census) a better than budgeted result was realised.

It is particularly pleasing to see membership increasing from the 2015 financial year. The increased number of platinum members contributed to this result.

Expenditure for 2016 was on par with 2015 which is remarkable given the amount of output and new initiatives generating from the office.

The Association now carries net assets of \$282,101 including cash reserves as at 30 June 2015 of \$395,816.

The Board, with the recommendation from the Finance Subcommittee of Paul Herd, Shaun Mitchell and myself, has again spent time during the year reviewing options for investment of the Association's surplus funds to ensure commercial and safe returns for members.

To conclude, I would like to, thank Trevor Marsden and his team at South Bank Corporation who produce the bi-monthly financial reports for the board to review; Shona Bryan who manages the accounts within BSB, and Janine Watson for her management of the office and finances which keeps the BSB-ship running so smoothly.

Moved D O'Brien (DKM Group), seconded J Dawes (The Prop House): **That the annual accounts and auditors reports for the year ended 30 June 2016 be approved.**

Carried

Appointment of Auditor

Moved D O'Brien (DKM Group), seconded S Mitchell (BCEC): **That Anthony Whyte of BDO Audit & Assurance (Qld) having consented to act as auditor, be appointed the Association's auditor.**

Carried.

8. Appointment of Returning Officer

Janine Watson was appointed Returning Officer.

9. Board Elections

David O'Brien, having stepped aside as AGM Chair, handed the meeting over to Janine Watson. J Watson advised the Association has received nominations from 10 **Platinum members** for 8 board positions.

1	John Barton - MGD Wealth
2	Martin Betts - Griffith University
3	Grahame Campbell - Fuji Xerox
4	Eleanor Davidson - UniLodge
5	Paul Herd - South Bank Corporation
6	Rebecca Lamoin - QPAC
7	Vicki McDonald - State Library of Queensland
8	Katrina McGill - TAFE Queensland
9	Katie Meyer - Anthony John Group
10	Shaun Mitchell - BCEC

J Watson advised that as there were ten nominees for eight vacancies, a secret ballot was required. Janine Watson asked members to vote for eight platinum member representatives.

J Watson advised the Association has received nominations from 4 **Silver members** for 4 Silver board positions.

1	Wade Haynes - BSHS
2	David O'Brien - DKM Group
3	Mike O'Farrell - Riverside Hotel
4	Bruce Wolfe - Conrad Gargett

J Watson declared the 4 Silver members elected unopposed.

J Watson advised the Association has received nominations from 4 **Bronze members for 2 Bronze board positions.**

1	Neil Carrington - ACT for Kids
2	Jano Dawes - The Prop House/VM+
3	Chris Edwards - Australian Catering Services
4	Paul Judge - Campaign Edge

J Watson advised that as there were four nominees for two vacancies, a secret ballot was required. Janine Watson asked members to vote for two bronze member representatives.

Ballot counting was conducted by Janine Watson and Trevor Marsden of South Bank Corporation.

J Watson advised a tied vote had occurred at the Platinum category election between two nominees. Seven nominees had been elected and the final vacancy was between two nominees.

J Watson advised the two nominees of the situation, who confirmed they wished to continue with their nomination and take part in a revote.

Given that there was no time to make contact with the various proxies, it was agreed that the votes would be accepted from the floor only.

A second secret ballot was conducted with the following nominees:

Katrina McGill, Tafe Queensland Brisbane
Grahame Campbell, Fuji Xerox

Ballot counting was conducted by Janine Watson and Trevor Marsden of South Bank Corporation.

J Watson advised that a further tie had occurred and ask members to choose between two options (1) to conduct one additional vote or (2) make contact with proxies and ask them to cast their vote within a certain time frame. By show of hands the members in attendance unanimously voted not to conduct another vote, but rather to put it to the proxies to cast the deciding vote

David O'Brien resumed the Chair.

David O'Brien received a report from the Returning Officer and declared **Neil Carrington (Act for Kids)** and **Jano Dawes (The Prop House)** had been elected to the bronze board vacancies, and the following 7 nominees elected to the platinum board vacancies.

John Barton (MGD Wealth)
Martin Betts (Griffith University)
Paul Herd (South Bank Corporation)
Rebecca Lamoin (QPAC)
Vicki McDonald (State Library of Queensland)
Katie Meyer (Anthony John Group)
Shaun Mitchell (BCEC)

The final platinum board vacancy will be declared on receipt of the proxy vote.

10. General Business

David O'Brien advised that BSB would once again be holding the Showcase event in 2017.

Meeting closed at 11.00am

Signed by:

David O'Brien, Chair Business South Bank

Dated

2016 BUSINESS SOUTH BANK AGM Attendees:

First Name	Surname	Company Name
Chris	Edwards	Australian Catering Services
Shaun	Mitchell	Brisbane Convention & Exhibition Centre
Wade	Haynes	Brisbane State High School
Paul	Judge	Campaign Edge
Bruce	Wolfe	Conrad Gargett
David	O'Brien	DKM Group
Sally	Boer	E2Designlab
JF	Tixeront	Flight Centre
Grahame	Campbell	Fuji Xerox Australia
Carol	Miller	JMC Academy
Kimberly	Hamilton	NEXT Hotel Brisbane
Rebecca	Lamoin	Queensland Performing Arts Centre
Mike	O'Farrell	Riverside Hotel

Steve	Whitehead	Ronald McDonald House
Jeremy	Butts	SAE Qantm Creative Media Institute
Bruce	Wilson	St Andrew's Anglican Church
Vicki	McDonald	State Library of Queensland
Katrina	McGill	TAFE Queensland Brisbane
Jano	Dawes	The Prop House /VM+
Julianne	Bernhagen	University of the Sunshine Coast
Aaron	Tham	University of the Sunshine Coast
Darryl	Briais	Yellow Cabs
Janine Watson		Business South Bank
Shona Bryan		Business South Bank
Samantha Sequeira		Business South Bank
Jane Noble		Business South Bank
Trevor Marsden (ballot supervisor)		South Bank Corporation

List of Apologies:

Judith	Gilmore	Australian Institute of Architects
James	Noble	Aylward Game Solicitors
Samantha	Bailey - Jensen	Banner Specialists
Kay	Leitch	Berwicks Office Technology
Kerry	Azar	New Duende
Carmel	Dalton	SCIPS
Paul	Herd	Southbank Corporation
Alison	Smith	The Star Entertainment Group
Fiona	Caird	Y & R Group
Sue	Donnelly	Queensland Theatre
Martin	Betts	Griffith University
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Valmay	Hill	Brisbane Festival
Cameron	Prout	Children's Hospital Foundation
Nigel	Harris	Mater Foundation
John	Barton	MGD Wealth
Tamara	Mejias	The Ship Inn
Benjamin	Slack	Urbis
Flo	Kearney	Somerville
Neil	Carrington	ACT for Kids